

7 am copy

**SEEPZ SPECIAL ECONOMIC ZONE AUTHORITY
ANDHERI (E), MUMBAI – 400 096.**

**AGENDA FOR THE 16TH MEETING OF THE
SEEPZ SPECIAL ECONOMIC ZONE AUTHORITY**

**VENUE :- CONFERENCE HALL OF SEEPZ SERVICE CENTRE,
2ND FLOOR, ANDHERI (E), MUMBAI – 400 096.**

ON 28th AUGUST 2012 AT 11.30. A.M.

Minutes of the 15TH Meeting of the SEEPZ-SEZ Authority held on 6th June, 2012 at 11.30 a.m. under the Chairmanship of Development Commissioner, SEEPZ-SEZ and Chairperson, SEEPZ-SEZ Authority.

- Present
- 1. Ms. Reshma Lakhani, Jt. Development Commissioner, SEEPZ-SEZ. : Member
 - 2. Shri R.T.Nikhare, Asstt. DGFT : Member (Nominee of Jt. DGFT)

- In Attendance:
- 1. Shri P.S. Raman, Secretary.
 - 2. Smt. M.J. Kulkarni, Manager (Estate)

Agenda Item No.1 : Confirmation of the Minutes of the 14th Meeting held on 28.03.2012.

The Minutes were confirmed.

I. Budget for the year 2012-13

The Authority noted the budget for 2012-13. However, it will be discussed in the next meeting.

II. Extension of tenure of Chartered Accountant for 2012-13

It was noted that the proposal is for extending the tenure of Chartered Accountant for 2012-13 i.e. upto 31.03.2013. The Authority directed that it may be ascertained from the Local Office of CAG in writing as to whether there is any specific tenure limit prescribed for Internal Auditors, which would be relevant for taking a decision in respect of the proposal.

Decision: Authority deferred the proposal.

III. Extension of tenure of Official language Consultant

It was noted that so far no clarification has been received from the Ministry in response to the reference made seeking clarification as to whether the DC as HOD can approve appointment of Consultant or the same would require Ministry's approval.

Decision: Pending receipt of clarification from the Ministry, the Authority approved continuation upto 30.09.2012.

IV. Extension of tenure of Electrical Supervisor

It was noted that the services of Electrical Supervisor is required for further period as the existing staff of the Electrical Section in the Establishment of Dy. Engineer, MIDC at SEEPZ-SEZ is inadequate considering the vast area of the Zone Complex.

Decision: The Authority approved continuation of the existing arrangement upto 31.3.2013.

V. Enhancement in the expenditure for running the Creche facility.

It was noted that the Stree Mukti Sanghatana, which is running the Creche facility, has requested for enhancement of charges from Rs. 87,500/- to Rs.1,20,000/- per quarter considering the need for one more full time Caretaker as the number of children has reached 20.

The Authority noted that as per the practice that, the liability for providing Creche facility rests with the employer and therefore, it is necessary that the operating expenses are fully recovered from the employers.

Decision: The Authority approved the proposal for enhancement of quarterly operating expenses from Rs.87,000/- to Rs.1,20,000/- w.e.f. 01.04.2012. It was further directed to take appropriate steps for recovery of expenses. Units may be asked for payment of their contribution so that the expenditure incurred is fully reimbursed.

VI. The old Portuguese Church in SEEPZ-SEZ.

The Authority noted that as per the letter dated 8.10.2004 of the Ministry of Commerce & Industry in the matter, the entry to the church is to be permitted every Sunday. However, due to shortage of Security Personnel and considering that there is no separate compound wall around the church area and that the church is part of the existing SEEPZ area, the Zone Administration has been permitting annual Mass in the 2nd week of May every year. It was noted that St. John the Evangelist Church, Marol has vide their letter dated 20.5.2012 requested to hand over the church premises to them to have regular services in the church. It was also noted that the Christian community has been making this request through their representatives who called on the Development Commissioner from time to time. Also INTACH & ASI have not shown interest despite repeated letters.

Decision: After detailed discussion on the subject, the Authority decided as follows:-

1. A reference to be made to Ministry seeking approval for de-notification of the Church area. After de-notification, the SEEPZ SEZ Authority shall surrender the area back to MIDC for further necessary action.
2. After approval of the de-notification of church area by BOA, the MIDC to be asked to submit estimate for providing a gate near Indian Coffee House/M/s. Jewalex Ltd. for facilitating movement of vehicle / people of units located on the other side of the Church.

VII. Estimate for providing Modular Toilet blocks at various location in SEEPZ-SEZ premises.

The Authority noted that the proposal is for providing Mobile Toilet block at 5 locations at a total estimated cost of Rs.59.41 lakhs. It was noted that the proposal has been submitted as at present there is no toilet facility provided for the floating population viz. Drivers, Vendors and Visitors.

Decision: The Authority directed that initially one regular toilet block may be constructed in vicinity of CGI/Renaissance/Multi-storied building of the internal Main road from where the employees mainly board the Contract buses. The location can be identified by a Committee comprising JDC/DDC/ADC(MJK)/Dy. Engineer, MIDC and two representatives (one from SEEMA and one from SG&JMA). The MIDC can submit estimate for construction of the regular toilet block (for Male/Female), which may be submitted in the next meeting of the Authority. The proposal in its present form was deferred.

VIII. Estimate for operation and comprehensive maintenance of lifts of SDFs & G&J buildings.

It was noted that the work of AMC of 16 lifts and providing services of Liftmen, have been assigned to the MIDC based on their revised estimate, as per which the total cost works out to Rs.47.21 lakhs as against to Rs.70.41 lakhs estimated earlier.

Decision: The Authority ratified the decision.

IX. Proposal for payment of incentive in the form of fee to the Officers/Staff attending to Authority's work.

It was noted that the Cochin SEZ has granted incentive in the form of fee which is paid on the monthly basis to the staff and officers dealing with the work of Authority. It was also noted that the work of the Authority envisages certain additional work for which no compensation has been considered so far. It was also noted that the Cochin SEZ has granted incentive in the form of monthly fee to the Officers and staff dealing with the work of the Authority and the proposal is for grant of similar fee to the Officers and staff of SEEPZ SEZ Authority. This issue was considered in the 10th Meeting of the Authority and the decision was to examine the matter further with reference to the relevant Rules. The matter was again considered by the Authority in its 12th Meeting held on 30.8.2011 wherein the decision was not to consider the proposal.

It was brought to the notice of the Authority that apart from CSEZ, some of the other SEZs have also granted incentive in the form of monthly fee.

Decision: It was directed that details of the fee granted in other SEZs may be obtained and the same may be submitted for consideration of the Authority in its next meeting. The proposal was deferred.

X. Refinery

It was noted that the need for setting up of a common refinery facility is considered necessary as the existing refinery facility of most of the G&J Units are not complying with the appropriate safety standard and there were instances of fire break out from the refinery of some of the units due to one reason or the other. It was further noted that the proposal of M/s. Hoover & Strong envisages setting up of a refinery and a unit for manufacture and export of Gem & Jewellery items and/or trading activity. The representative of M/s. Hoover & Strong had visited SEEPZ-SEZ and had held preliminary discussion with the Gem & Jewellery Association office bearers/ some of the Jewellery units and there were also joint meetings held in the Office of Development Commissioner, SEEPZ wherein the units were not very keen to use the proposed common refining facility. The issue of setting up of refinery were discussed in the Authority meetings held on 22.7.2009, 8.9.2009, 4.12.2009, 5.5.2010, 21.7.2010, 28.10.2010 and 10.2.2012. However, no final view was taken in the matter.

Subsequent to the proposal of M/s. Hoover & Strong, M/s. Diamond India Ltd., M/s. Asopec and M/s. C. Mahendra informed that they are also interested in setting up refinery.

Decision: After detailed discussion on the subject, the Authority observed that as the land for setting up the refinery is to be leased for 30 years, the following action in the matter to be taken :-

1. Approval of BOA to be sought for setting up of refinery as an authorized operation for providing infrastructural facility to units.
2. In case proposal is approved by BOA, the technical and financial details of proposal for setting up a refinery needs to be worked out.
3. Thereafter, Expression of Interest to be called for after following due procedures.

XI. Additional sanction sought by the MIDC in respect of Special Repairs to SDF I & SDF II

The Executive Engineer, MIDC explained that the need for additional work arose due to the requirement of replacing the broken tiles staircases, additional painting work, granite flooring, ACP cladding at entrances required, etc. The Joint Development Commissioner observed that in the letter dated 19.4.2012 of the MIDC, it has been stated "during repairs and restoration work at staircase the ceramic tiles provided along the walls of staircase has been damaged due to continuous joint in the tiles. The same has been brought to the notice of Hon'ble Jt. Development Commissioner during the visit at SDF-II."

Decision: The Authority directed that a Committee comprising JDC/DDC/ADC (MJK), Executive Engineer, MIDC and two representatives from each of the SDFs under consideration to visit the buildings and submit a report which can be considered in the next meeting of the Authority. The proposal was deferred.

XII: Creation of single window facility at Ground floor of Service Centre Building at SEEPZ-SEZ premises.

It was noted that the proposal is for providing proper working place for various Government Agencies and Labour Section on the ground floor. It was observed that the repair of Auditorium may be further examined vis-a vis the need for office space for day-to-day working.

Decision: The Authority approved estimate of Rs.85,14,850/- for providing the following facilities:-

- (i) Reception Counter
- (ii) Counter for initial scrutiny of documents.
- (iii) SEZ online helpdesk and kiosk
- (iv) Office space for various government agencies and service providers.

XIII: Extension of tenure of Service of Accounts Clerk.

It was noted that the existing tenure is approved upto 31.7.2012 and the proposal is for continuation of the same upto 31.3.2013. It was observed that it may be ascertained from the office of the CAG as to whether any tenure limit has been prescribed for the internal Auditor, which would be relevant as the Data Entry Operator is provided by the Chartered Accountant firm M/s. Kedia & Company.

Decision: The Authority approved continuation of the arrangement upto 30.9.2012 to be reviewed thereafter.

XIV: Outsourcing of Helpers and 2 Data Entry Operators.

It was noted that the proposal is for continuation of the outsourcing arrangement of 14 helpers and 2 Data Entry Operators with effect from 01.08.2012. It was observed that there is need for increasing the outsourcing charges in line with the Minimum Wages revision by State Government.

Decision: The Authority directed that the details with regard to revision of Minimum Wages to be worked out and submitted in the next meeting of the Authority. In the meanwhile Authority approved continuation of the existing arrangement upto 30.9.2012.

The following pending issues were also discussed:-

1. Disaster Management Plan

The Authority directed that the present status of implementation to be submitted in the next meeting of the Authority.

2. Occupational Health Centre

The Authority directed that a Committee constituted as per the minutes of the Special Meeting of the Authority held on 26.5.2011 to meet soon and the Committee's observation with regard to the functioning of the Health Centre be submitted in the next meeting of the Authority.

3. Policy for allotment of new space and surrendered space

The Authority directed that a Committee constituted to expedite its report, which may be submitted in the next meeting of the Authority.

4. Revision of Transfer Charges

The Authority directed that a Committee constituted to expedite its report, which may be submitted in the next meeting of the Authority.

The meeting ended with a vote of thanks to the Chair.



**Chairperson
SEEPZ SEZ Authority.**

**Present status of Action taken in respect of decision taken in the 15th
Meeting of SEEPZ-SEZ Authority held on 06.06.2012.**

Agenda item	Action taken
Item No.1: Extension of tenure of Official Language Consultant	Extension letter issued
Item No.2: Appointment of Electrical Supervisor	Extension letter issued
Item No.3: Enhancement in expenditure for running the Creche facility	Payment for the quarter AJ-2012 made as per the enhanced rate
Item no. 4 : Old Portuguese church	Letter dt. 21.06.2012 issued to Jt. Secretary requesting that approval of the Ministry may be accorded for de-notification of the Church along with access area admeasuring approx. 2450 sq. mtrs. land (0.61 acres), for surrendering the same back to MIDC for further necessary action to hand over the same to the Archbishop of Bombay.
Item no. 5 : Estimate for providing modular toilet blocks.	Letter dt. 25.06.12 issued to MIDC to initiate action
Item no. 6 : Estimate for operation and comprehensive maintenance of lifts of SDF & G&J Bldg.	Letter dt. 25.06.12 issued to MIDC to initiate action
Item no. 7 : Additional sanction sought by MIDC i.r.o. SDF I & II	The proposal is re-submitted in the Authority Meeting scheduled to be held on 28.08.2012
Item no. 8 : Creation of single window facility	The approval letter dt. 25.06.12 issued to MIDC
Item no. 9 : Outsourcing of 14 helpers & 2 data entry operators	Extension letter dt. 25.06.12 issued

16th Meeting of the SEEPZ Authority to be held on 28th August, 2012.

List of Agenda Item :-

1. Budget for the year 2012-13
2. Continuation of tenure of Chartered Accountant for 2012-13
3. Extension of tenure of service of Accounts Clerk
4. Extension of tenure of Official Language Consultant
5. Continuation of outsourcing of 14 Helpers & 2 Data Entry Operators
6. Additional sanction sought by the MIDC in respect of Special Repairs to SDF I & II
7. Providing preparing concept design and drawing for landscaping, creation and maintenance of green space in SEEPZ SEZ premises
8. Strengthening and repairing of over ground water storage tanks of SDFs & Gems & Jewellery Bldg. & Service Centre Bldg. in SEEPZ SEZ.
9. Request for release of Rs. 3/- crores towards M & R works.
10. Outsourcing of Legal Services
11. Extension of tenure of Housekeeping contract
12. Appointment of retired Security Staff as Consultant

AGENDA FOR THE 16th MEETING OF THE SEEPZ SEZ AUTHORITY SCHEDULED TO BE HELD AT 11:30 A.M. ON 28TH AUGUST, 2012.

I. Budget for the Year 2012-13: - The Budget estimate for 2012-13 were discussed in the 15th meeting of the Authority held on 06.06.2012 and the same was deferred for further discussion. During the meeting, it was observed that certain works which are of capital nature shown under Schedule 'C' of Annexure I need to be shown under Annexure IV where capital works have been separately listed. This rectification has been carried out.

The Budget estimates are submitted for consideration of the Authority.

II. Continuation of tenure of Chartered Accountant for 2012-13: - This proposal was discussed in the last meeting of the Authority held on 06.06.2012 and it was directed to ascertain in writing from the office of CAG as to whether there is any specific tenure limit specified for internal auditors. In this regard, it may be stated that as per Rule 6 (1) (iii) of the Authority Rules, the function of Chartered Accountant is "Maintenance and Finalization of Accounts". This would mean that he is not functioning as Internal Auditor. However, we have recently written to the Local office of CAG, seeking information.

The proposal is for continuation of tenor of existing Chartered Accountant Firm for the period upto 31.03.2013. Currently, Audit of the Accounts of the Authority by the CAG Auditors, for the year 2009-10 and 2010-11 is in progress. It would, therefore be necessary that the existing Chartered Accountant is continued for furnishing requisite clarification during the Audit and also for compliance of their suggestions. We have been paying for the services of the chartered Accountant @ 3.60 Lakhs p.a. for the year 2011-12. The CA has vide his letter dated 23.02.2012 (copy attached as Annexure A) for enhancement of the charges to Rs. 4.50 Lakhs p.a.

The proposal is submitted for consideration of the Authority.

III. Extension of tenure of service of Accounts Clerk: - The proposal for continuation of the tenure of service of the Accounts Clerk was discussed in the Authority meeting held on 06.06.2012 and it was observed that it may be ascertained from the local office of the CAG as to whether any tenure limit has been prescribed for the Internal Auditor. In this regard, it may be stated that as per Rule 6 (1) (iii) of the Authority Rules, the function of Chartered Accountant is "Maintenance and Finalization of Accounts". This would mean that he is not functioning as Internal Auditor. In the last Authority meeting, approval was granted for the continuation of the arrangement upto 30.09.2012 to be reviewed thereafter. The Outsourcing of services for maintaining the accounts is essentially required for which we have outsourced the services of Accounts Clerk @ Rs.13,000/- p.m. w.e.f. August 2011. The CA firm has vide their letter dated 16.08.2012 (copy attached as Annexure B) requested for enhancement of the charges to Rs.15,000/- p.m.

The proposal is submitted for consideration of the Authority.

281

comprising JDC/DDC/ADC (MJK), Executive Engineer, MIDC and two representative from each SDFs under consideration to visit the buildings and submit a report which can be considered in the next meeting of Authority.

The Committee visited the SDF I & II buildings on 25.07.2012 and has submitted report recommending the above mentioned additional work. In view of this, it is proposed that enhancement in the expenditure for Special Repairs may be approved as follows: -

	Existing amount	approved	Additional sanction required	Total
SDF I	Rs. 1,09,72,400/-		Rs. 58,99,450/-	Rs. 1,68,71,850/-
SDF II	Rs. 1,40,01,200/-		Rs. 63,34,000/-	Rs. 2,03,35,200/-

Submitted for consideration of the Authority.

VII. Providing preparing concept design and drawing for landscaping, creation and maintenance of Green space in SEEPZ-SEZ premises: - The MIDC has vide their communication dated 31.07.2012 (copy attached as Annexure - C) has stated that the approx. total cost for the project (an area of 3,000 sq. mtrs. approx.) works out to Rs. 50 Lakhs to Rs 60 Lakhs. Scope of the work includes preparation of preliminary concept drawing for development of Green space.

Submitted for consideration of the Authority.

VIII. Strengthening and repairing of over ground water storage tanks of SDF's and Gems and Jewellery Buildings and Service Centre Building in SEEPZ-SEZ: - The MIDC has vide their communication dated 09.08.2012 (copy attached as Annexure - D) stated that the ground water storage tank in the SDF and Gems & Jewellery Complex Building and Service Centre Building need to be strengthening to reduce water losses. It is stated that there in that the estimated expenditure for this works is Rs. 77,56,900/- inclusive of 15% ETP charges.

Submitted for consideration of the Authority.

IX. Request for release of Rs. 3 Crores towards M & R works: - The Executive Engineer, MIDC vide letter dated 08.08.2012 (copy attached as Annexure - E) has stated that as on 31.07.2012, an excess amount of Rs.2,35,38,810/- has been incurred by the MIDC and requested for release and amount of Rs.3.00 Crores from the Authority fund. The expenditure statement as on 31.07.2012 received from the MIDC indicates actual expenditure incurred of Rs. 235.39 lacs. A copy of the same is attached as Annexure - F. It is proposed to that we may release an amount of Rs. 3.00 Crores to the MIDC.

The proposal is submitted for consideration of the Authority.

X. Outsourcing of Legal Services: - In the 12th meeting of the Authority held on 30.08.2011, the proposal of appointment of Legal Consultant was considered and it was approved to taking the services from Legal Counsel from Shri. Ashokan as per the specific charges mentioned in his letter dt. 30.05.11 for a period of one year

- (c) Whether the parent departments of candidates have forwarded the application/whether NOC of the parent department of the candidates are available ?
- (d) Clarifications w.r.t. circulating and response/status of earlier advertisement before the advertisement of 2011 & 2010 as post are vacant form 2004, 2005 & 2007

With regards to HSG, there is no eligible official in the feeder grade as all the 4 posts of SSG are vacant. As regards the Security Guards, we have obtained the list of the candidates from the Employment Exchange and are in the process of issuing letters for interview for selection. The Authority has approved outsourcing of 54 Security Guards and 6 Supervisors, out of which only 35 persons have so far been deployed. Though we have tried with several agencies, none of them has been able to provide the full strength. It is therefore proposed that Security Officer/staff those who superannuated in the preceeding 3 years and interested in giving their services, can be considered as an interim arrangement till regular postings are made. The proposal is to obtain in principle approval for the same, so that a written communication could be issued to all those security personnel who super annuated during preceeding 3 years period.

CA

Annexure 'A'

B. N. KEDIA & CO.

Chartered Accountants

B-311, Yashwant Shopping Centre, Carter Road No. 7,
Borivali (East); Mumbai-400066. Tel.: +9122-28658264
Mobile : 93225 06170 ■ Email : kediaco@gmail.com

23.02.2012

To
The Development Commissioner
The Special Economic Zone Authority
Seepz Service Centre Building
SEEPZ - SEZ
Andheri (East)
Mumbai 400 099

Dear Sir

Sub: Request for Increase in fees of Chartered Accountant Firm
Out appointment for the FY 2011-12

We have given our quotation for the accounting work of the authority and quoted a sum of rs 360000 as fees for the year @ Rs 30000 per month at the rates approved in the immediately previous Financial Year viz: 2010-11. Our scope includes the following:

- Data entry for all the accounting transactions
- Preparation of the accounts
- TDS and related matters
- Advising on Income Tax matters of the authority.
- Bank reconciliation entries
- Provision of espenses. etc

As You are aware, in the absence of an auditor appointed by C&AG, we are also certifying the accounts and auditor over and above the accounting work.

In view of the increasing volume of work, requirement of certifying the accounts and handling of TDS and other related matters we seek modest rise in the remuneration payable to us. It may be further noted that the cost of providing services is increasing tremendously day by day, we therefore earnestly request your good-self to consider an enhancement in the professional fees for the Financial Year 2011-12 from present Rs 3.60 lacs p.a. to Rs 4.50 lacs p.a. which works out to an increase of Rs 90,000/ annually.

We hope you will consider the same favorably.

Thanking You
Yours faithfully

For B N KEDIA & CO
Chartered Accountants



K K Kedia
(Partner)



18713
6/3/12

Offices at : Faridabad, Kolkata, Surat, Andheri, Ranchi & Bilaspur

6/3/12

Est/ate

CA

Annexure 'B'
775

B. N. KEDIA & CO.

Chartered Accountants

B-311, Yashwant Shopping Centre, Carter Road No. 7,
Borivali (East), Mumbai-400066. Tel.: +9122-28658264
Mobile : 93225 06170 ■ Email : kediaca@gmail.com

Ref: AS-20/2010-11/

16-08-2012

Development Commissioner
SEEPZ SPECIAL ECONOMIC ZONE AUTHORITY
Seepz Service Centre Building
Seepz SEZ, Andheri (East)
Mumbai 400 099

Dear Sir,

Reg: Offer for Resource for working at your office
For one year Aug 2012 to July 2013

As you are aware we have provided one of the resources from our office viz Ms Mitali Rane, for carrying out accounting work at your office @ Rs 13000/ pm wef Aug 2011. Since the contract was valid for one year and the same is expiring in Aug 2012.

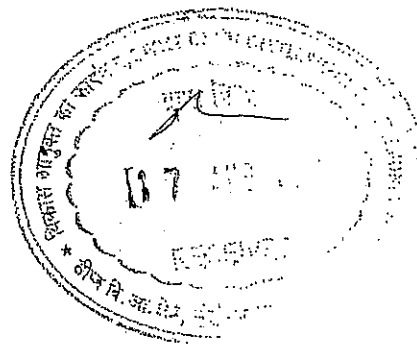
We once again offer our services of resource person for another one year on similar terms at a remuneration/ fees of Rs 15000/ Fifteen thousands per month. If there is a requirement please renew the contract at the earliest.

We assure you to provide best of our services in the time to come.

For B N KEDIA & CO
Chartered Accountants


K K Kedia
(Partner)

7864
21/08/12



Offices at : Faridabad, Kolkata, Surat, Andheri, Ranchi & Bilaspur



MAHARASHTRA INDUSTRIAL DEVELOPMENT CORPORATION
(A Government of Maharashtra Undertaking)

Office Note:

IFMS No. DE/MIDC/SEEPZ/2012/1772,
Date: 31.07.2012.

Sub: Providing preparing concept design and drawing for landscaping, creation and maintenance of Green space in SEEPZ - SEZ premises.

Ref: (1) SEEPZ - SEZ, Office Note No. SEEPZ - SEZ: EMS: Beautification: 07 - 08, Dt. 16.05.2011.
(2) Agreement No. B - 2/ 9 for 2012 - 2013.

As per instructions vide letter under reference, MIDC has invited tenders for "Providing, preparing concept design and drawing for landscaping creation and maintenance of Green space in SEEPZ - SEZ premises" from reputed/ experienced landscape designs in this field.

After following regular tendering procedure, the work order was issued to M/s. K. K. Techno Trade, Thane for the execution of work. The accepted offer is @ 2.70% of total project cost.

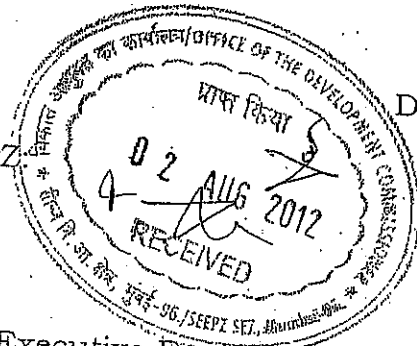
The scope of work includes, preparation of preliminary concept drawing for development of Green space (Area 3000.00 Sq.M. Approx.) at SEEPZ including providing preparation of drawings and designs, estimates specifications etc.

The approximate total cost of project would be around 50.00 to 60.00 lakhs. Which may reduce or increase as per approval/ acceptance concept drawing and specification by SEEPZ. Hence the fees payable to Landscape Designer would be around 1.60 lakhs.

If SEEPZ - SEZ, Authority is willing to take up the work of "Providing preparing concept design and drawing for landscaping, creation and maintenance of Green space in SEEPZ - SEZ premises. It is requested to kindly inform/ convey its approval for the estimated amount (Approx.) as above.

D.A.: As above.

✓ Manager (Estate), SEEPZ



R. S. ...
D E (SEEPZ)

Copy submitted to the Executive Engineer, MIDC (I T) Division for information.

7082
2/08/12

771

775

E.M. Section

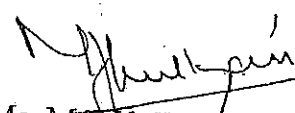
No. SEEPZ SEZ:EMS:Beautification:07-08:

May 16, 2011

NOTE

Sub : Landscaping, creation and maintenance of green space

This is with reference to the landscaping and maintenance of the green in SEEPZ SEZ. Hence you are hereby requested to select an agency for giving concept and design for landscaping, creation and maintenance of green space in SEEPZ SEZS and an advertisement is to be given by you in the appropriate newspaper by end of May, 2011.



(Ms. M.J. Kulkarni)
Manager (Estate),
SEEPZ SEZ Authority

To,

Dy. Engineer,
MIDC, SEEPZ SEZ

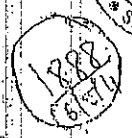
The matter of comprehensive planning for landscaping and maintenance of green in SEEPZ SEZ has been under discussion with MIDC since last 2 ½ years. In the year 2009 I was told by CEO, MIDC, that they are looking for a specialised agency for a comprehensive development and maintenance of SEEPZ as green. This apparently did not materialise because cost turned out to be too high. In the meantime, we have developed some parcels of greens in collaboration with the individual units. Some cleaning of space has been done which can be converted into Green Space, a large garden around the lake has been developed and some beautification by greening near the gates has been done. The agency which looks after the garden in SEEPZ has never been adequate in the task and recently their contract has also come to an end. The recent bio-diversity report shows an enormous variety of plants among other things in SEEPZ SEZ but they are neither nurtured nor trimmed leaving the entire care to the force of nature. It is, therefore, necessary that we invite a proposal for landscaping and maintenance and creation of garden space in SEEPZ SEZ from specialised agencies. While the final work need to be tendered with MIDC's technical guidance our primary search should be for a professional agency who will give a concept of design and plan. The work can be tendered after the best concept among the concepts received is approved by the SEEPZ Authority. Excerpts of the note can be sent to MIDC so that an appropriate newspaper advertisement ^{is given by them} for selection of an agency for giving "Concept and Design for landscaping, creation and maintenance of Green Space in SEEPZ SEZ" by end of May, 2011.

A. J. K.
D.C.
13.05.2011

J.D.C.

16/5/2011

AOC.
M/K
16/5



Annexure D 767



MAHARASHTRA INDUSTRIAL DEVELOPMENT CORPORATION
(A Government of Maharashtra Undertaking)

Office Note:

IFMS No. DE/ MIDC/ SEEPZ/ 2012/ 1827,
Date: 09.08.2012

Sub: M & R to SEEPZ...

Strengthening and repairing of over ground water storage tanks of S.D.F.'s and Gems and Jewellery Buildings and Service Centre Building in SEEPZ SEZ.

The maintenance of water supply scheme in SEEPZ - SEZ is being looked after by MIDC. The water is being purchased from MCGM at one point and further its storage is done at underground storage tanks and same is pumped to over head water tanks and thereafter distributed to consumers. There are eight underground tanks.

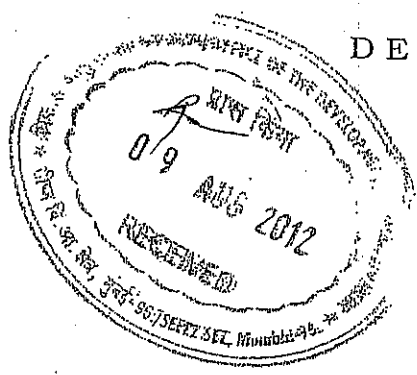
There are 10% to 15% losses in water supply scheme, which need to be reduced. The water storage underground tanks are inspected and water leakages are observed through underground storage tanks through the floor slab and walls of tanks. This results water losses in system upto 15% and there by revenue losses of about Rs. 8.00 to 10.00 lakhs per month.

The underground water storage tanks are not provided any treatment or strengthening since their construction. It is therefore necessary to provide repairing, waterproofing and strengthening of the said storage tanks so as to arrest water leakages and reduce the water losses and revenue losses in system.

Therefore this office has prepared an estimate amounting to Rs. 77,56,900.00 (G) including 15% E T P charges. The same is submitted herewith for favour of information and according approval to the same.

Manager (Estate),
SEEPZ - SEZ, Authority:

[Signature]
DE (SEEPZ)



7494
10/08/12

765
28

MAHARASHTRA INDUSTRIAL DEVELOPMENT CORPORATION
(A Government of Maharashtra Undertaking)

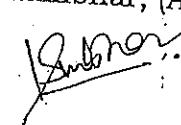
ESTIMATE

NAME OF WORK M&R to SEEPZ Strengthening and repairing of under ground water storage tanks of SDFs , Gems & Jewellery buildings & S C building in SEEPZ-SEZ.

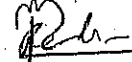
ESTIMATED COST
6894965.00 (N)
7756900.00 (G)

REFERENCE TO ADMINISTRATIVE APPROVAL

TECHNICAL SANCTION For Rs. _____ (N)
Granted by _____
vide his register Item No. _____
for the month of _____

ESTIMATE PREPARED BY Name & Designation S.S Kumbhar, (A.E)
Signature 

CHECKED BY Name & Designation _____
Signature _____

DEPUTY ENGINEER 
Deputy Engineer
MDC Seepz Sub. Division
Andheri (W) Mumbai - 400 096.

EXECUTIVE ENGINEER

SUPERINTENDING ENGINEER

CHIEF ENGINEER

762
787

SIZE OF UNDERGROUND SUMP SEEPZ

Sr.No	Bldg.	Underground Sump			Capacity
		Length	Width	Depth	
1	S.C.Bld.	6.90	3.30	2.20	50.09
2	SDF-I	19.10	5.50	2.30	241.62
3	SDF-II	16.30	5.10	2.30	191.20
4	SDF-III	16.30	5.10	2.30	191.20
5	SDF-IV	16.30	5.10	2.30	191.20
	SDF-V	16.30	5.10	2.30	191.20
	SDF-VI	9.25	7.50	2.30	159.56
	GJ-I	6.50	5.10	2.20	72.93
	GJ-II	8.10	5.10	2.20	90.88
	GJ-III	8.10	5.10	2.20	90.88
					1470.76

[Handwritten Signature]

~~Deputy Engineer~~
 MIDC Seepz Sub. Division
 Andheri (E), Mumbai - 400 096

MAHARASHTRA INDUSTRIAL DEVELOPMENT CORPORATION
(A Government of Maharashtra Undertaking)



॥ उद्यमात् सकल समृद्धि ॥
MIDC

No.EE (IT Dn.)/ 1039 /2012,
Office of the Project Manager (IT Parks),
MIDC IT Division, Udyog Sarathi,
Andheri (E), Mumbai-400 093.
Date: 08/08/2012

To,
The Development Commissioner,
SEEPZ-SEZ,
Andheri (E), Mumbai.

Sub: Requirement of funds for M&R works.

Ref: This office letter No. 738 dated 11/06/2012.

Respected Sir,

Vide above reference, it was requested to release the funds of Rs.200/- lakhs for smooth functioning of the various M&R works.

Now again review has been taken upto 31/07/2012 and it is seen that at the end of July 2012 the excess expenditure of Rs.2,35,38,810/- has been incurred on the M&R works.

The major works such as repairs to SDF I, II, V and G&J No. III are in progress. For smooth functioning of these works, you are requested to release the funds of Rs.300/- lakhs at the earliest.

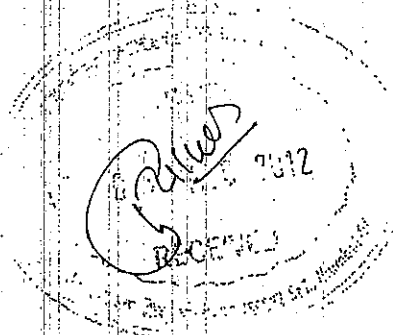
Thanking you,

Yours faithfully,

Aravind
08/08/12

Executive Engineer
MIDC, I.T. Dn. Mumbai-093.

DA:- Statement of funds
Upto 31/07/2012



7401
9/8/12

STATEMENT OF FUNDS FOR M&R TO SEEPZ UPTO 31/07/2012

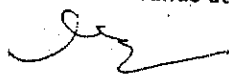
759
811

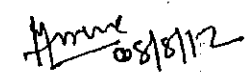
Particulars	Expenditure with 12.50% ETP Rs.	Deposit Rs.	Balance deposit Rs.
Upto 31.03.2006			
Deposit as on 31.03.2006		153203153.00	
Expenditure upto 31.03.2006	151832982.00		
Deposit balance as on 31.3.2006			1370171.00
Year 2006-07			
Deposit received during 2006-07			
Expenditure during 2006-07	25661682.00		
Deposit balance as on 31.03.2007			-24291511.00
Year 2007-08			
Deposit received during 2007-08		13100000.00	
Expenditure during 2007-08	3705216.00		
Deposit balance as on 31.03.2008			-14896727.00
Year 2008-09			
Deposit received during 2008-09		20000000.00	
Expenditure during 2008-09	18194343.00		
Deposit balance as on 31.03.2009			-13091070.00
Year 2009-10			
Deposit received during 2009-10		20000000.00	
Expenditure during 2009-10	47545031.00		
Deposit balance as on 31.12.2009			-40636101.00
Year 2010-11			
Deposit received from SEEPZ authority during 2010-11:-			
a) DR No.48771 dt.22.4.2010		19230408.00	
Deposit balance as on 22.4.2010			-21405693.00
Expenditure March 2011	17050851.00		
Deposit balance as on 28.02.2011			-38456544.00
Deposit received from SEEPZ authority during March 2011			
a) Cheque No. 638948 dt.28/02/2011		20000000.00	
Year 2011-2012			-18456544.00
Deposit received from SEEPZ authority during May 2011			
Cheque No. 921180 dt. /... /2011		28403846.00	
DR No. 499_26C dt. 02/05/2011			
Balance upto March 2011			9947302.00
Deposit received from SEEPZ authority during Nov. 2011			
Cheque No. 914174 dt. 24/11/2011		19600000.00	
DR No: 3906_26C Dt.25/11/2011.			
Deposit received from SEEPZ authority during March 2012			
Cheque No. 919306 dt. 28/03/2012		9800000.00	
DR No.005839_26C Dt.30/03/2012.			
Expenditure upto 01/04/2011 to 31/03/2012	37396481.00		
Balance upto March 2012			1950821.00

757
20

Particulars	Expenditure with 12.50% ETP Rs.	Deposit Rs.	Balance deposit Rs.
Year 2012-2013			
Deposit received from SEEPZ authority during April 2012 Cheque No. 641941 dt. 31/03/2012 DR No. 000049_26C13 Dt.04/04/2012.		5030000.00	
Expenditure upto 01/04/2012 to 31/07/2012	30519631.00		
			-23538810.00
TOTAL	331906217.00	308367407.00	-23538810.00

Certified that the aforesaid expenditure was fully utilized for M&R works executed in SEEPZ-SEZ, hence requested to release the funds at the earliest.


Accounts Officer
MIDC, I.T. Dn. Mumbai-93.


Executive Engineer
MIDC, I.T. Dn. Mumbai-93.

759



MAHARASHTRA INDUSTRIAL DEVELOPMENT CORPORATION
(A Government of Maharashtra Undertaking)

IFMS No. DE/ MIDC/ SEEPZ/ 2012/ 825,
Office of the Deputy Engineer,
MIDC, SEEPZ Sub - Dn. Mumbai - 96.
Date: 13.04.2012.

To,
✓ The Manager (Estate),
SEEPZ - SEZ, Authority,
Andheri (East),
Mumbai - 400 096.

Sub: M & R to SEEPZ...
Special repairs to S.D.F. II Building in SEEPZ premises.

The special repairs to S.D.F. II Building in SEEPZ premises is approved by SEEPZ - SEZ, Authority vide letter No. SEEPZ - SEZ/ EMS/ M & R/ 28/ 09 - 10/ 516, Dt. 12.10.2011 amounting to Rs. 1,40,01,200.00.

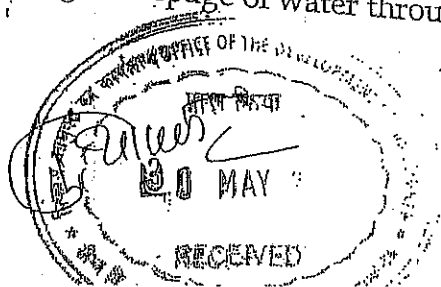
- The scope of work includes following:
- (1) Waterproofing over the terraces of common passage of A and B wing, main staircase, all fire escape staircase and over the Unit No. 45, 63 and 64.
 - (2) Repairs and restoration of waist slab of staircase,
 - (3) Providing plastering and internal painting to staircase,
 - (4) Providing external painting,
 - (5) Renovation at entrance,
 - (6) Repairs to balance fire escape staircase,
 - (7) Replacement of damaged drainage pipes of toilet duct.

The repairs and restoration of internal and external side of Building is in progress. During execution of repairs and restoration work of soffit beam provided at common passage, it was required to remove the sliding windows for repairing structural members. After dismantling of sliding window it was not feasible to re - fix the same as the same being too old and distorted. It is also necessary to provide marble stone sills along the periphery of sliding window section and thereafter providing and fixing new sliding windows in order to enhance the aesthetic look of the entrance area at each floor.

The work of external painting is also in progress. At internal face of parapet wall the PMBM sheets were proposed but as per the site condition it is not possible to provide the PMBM sheet as the number of cables of Unit holders are fixed along the periphery of parapet wall. Hence it was decided to provide the water proofing paint at the internal side of parapet wall so as to serve the purpose of waterproofing and arresting of seepage of water through cracks.

Pg. No. 1..

ME (K)



3306
30/5/12

753

(It is also necessary to provide waterproofing paint to external sides of water tanks.) In order to execute the above work the quantities of some items are exceeding. The work is also awarded at 9.9% above the estimated cost. Considering the percentage above quoted by agency and in order to execute the excess quantities, the probable cost of the work would be Rs. 1,44,24,919.00 including percentage quoted by agency.

During repairs and restoration work at staircase the ceramic tiles provided along the walls of staircase has been damaged due to continuous joint in the tiles. The same has been brought to the notice of hon'ble Jt. Development Commissioner during the visit at S.D.F. II.

MIDC has also provided granite flooring at part portion of ground floor. The Jt. Development Commissioner had instructed to frame a proposal for replacement of ceramic tiles and providing and fixing granite flooring for part of around floor and providing ACP cladding at the entrance in order to improve the aesthetical look of Building. Accordingly this office has prepared revised estimate and the cost of additional work is amounting to Rs. 27,90,000.00.

Hence the probable cost of work would be

- | | |
|---------------------|------------------------|
| (1) Estimated cost | = Rs. 1,44,24,919.00 ✓ |
| (2) Additional cost | = Rs. 27,90,000.00 ✓ |

Total cost = Rs. 1,72,14,950.30

Add 12.5% ETP charges = 22,59,462.23

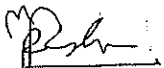
(3) Total probable cost = Rs. 2,03,35,162.23

SAY Rs. 2,03,35,200.00

(4) The cost approved
by SEEPZ - SEZ, Authority = 1,40,01,200.00 ✓

(5) Total additional cost (3) - (4) = Rs. 63,34,000.00 ✓

Hence it is requested to approve the additional cost amounting to Rs. 63,34,000.00 to execute the additional and extra work cropped up during the execution of work.


Deputy Engineer,
MIDC, SEEPZ Sub - Division,
Andheri (East), Mumbai - 400 096.



MAHARASHTRA INDUSTRIAL DEVELOPMENT CORPORATION

(A Government of Maharashtra Undertaking)

IFMS No. DE/ MIDC/ SEEPZ/ 2012/824,

Office of the Deputy Engineer,

MIDC, SEEPZ Sub - Dn. Mumbai - 96.

Date: 19.04.2012,

To,

The Manager (Estate),
SEEPZ - SEZ, Authority,
Andheri (East),
Mumbai - 400 096.

Sub: M & R to SEEPZ...

Special repairs to S.D.F. I Building in SEEPZ premises.

The special repairs to S.D.F. I Building in SEEPZ premises is approved by SEEPZ - SEZ, Authority vide letter No. SEEPZ - SEZ/ EMS/ M & R/ 28/ 09 - 10/ 516, Dt. 12.10.2011 amounting to Rs. 1,09,72,400.00.

The scope of work includes following:

- (1) Waterproofing over the staircase headroom and over part portion of Units.
- (2) Repairs and restoration of waist slab of staircase,
- (3) Providing plastering and internal painting to staircase, common passage and fire escape staircase.
- (4) Providing external painting,
- (5) Renovation at entrance,
- (6) Repairs to balance fire escape staircase,
- (7) Replacement of damaged drainage pipes of toilet duct.

The work of external painting is also in progress. At internal face of parapet wall the PMBM sheets were proposed but as per the site condition it is not possible to provide the PMBM sheet as the number of cables of Unit holders are fixed along the periphery of parapet wall. Hence it is decided to provide the water proofing paint at the internal side of parapet wall so as to serve the purpose of waterproofing and arresting of seepage of water through cracks.



Pg. No. 1...

8307
30/5/12

49

In order to execute the above work the quantities of some items are exceeding. The work is also awarded at 9.9% above the estimated cost. Considering the percentage above quoted by agency and in order to execut the excess quantities, the probable cost of the work would be Rs. 1,10,51,325.00 including above percentage quoted by agency.

(During repairs and restoration work at staircase the ceramic tiles provided along the walls of staircase has been damaged due to continuous joint in the tiles. The same has been brought to the notice of hon'ble Jt. Development Commissioner during the visit at S.D.F. I. MIDC has also provided granite flooring at part portion of ground floor. The Jt. Development Commissioner had instructed to frame a proposal for replacement of ceramic tiles and providing and fixing granite flooring for part of around floor and providing ACP cladding at the entrance in order to improve the aesthetical look of Building. Accordingly by this office has prepared revised estimate and the cost of additional work is amounting to Rs. 32,31,700.00.

Hence the probable cost of work would be

(1) Estimated cost = Rs. 1,10,51,325.00

(2) Additional cost = Rs. 32,31,700.00

=====
Total cost = Rs. 1,42,83,025.00

Add 12.5% ETP charges = 18,74,647.00

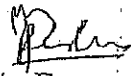
=====
(3) Total probable cost = Rs. 1,68,71,823.25

SAY Rs. 1,68,71,850.00 ✓

(4) The cost approved
by SEEPZ - SEZ, Authority = 1,09,72,400.00 ~

(5) Total additional cost (3) - (4) = Rs. 58,99,450.00

Hence it is requested to approve the additional cost amounting to Rs. 58,99,450.00 to execute the additional and extra work crop up during the execution of work.


Deputy Engineer,
MIDC, SEEPZ Sub - Division,
Andheri (East), Mumbai - 400 096.